



# Employee Concerns

**DOE/ORO Hotline & Report Forms for  
Employee Safety, Health and Environmental Concerns**

A DOE system for reporting Safety, Health and Environmental Concerns has been established in Oak Ridge. DOE and Contractor employees may report their concerns to the DOE Employee Concerns Management System (ECMS) for investigation and resolution in either of two ways:



## **Submit a Form**

Fill out an Employee Concerns Reporting Form.



## **Call the 24-Hour Hotline**

Supply the information requested on the Employee Concerns Reporting Form over the hotline.

**1-800-ORO-ECMS**

To give your employer an opportunity to respond to your concern, you should first report it to your supervisor. Contractor employees are requested to first use their own organization's established employee concern or complaint reporting procedure. If a resolution can not be reached, if you fear reprisal, or if you want to request confidentiality, you may use the DOE Employee Concerns System. After reporting a concern, you may check its status by calling the ORO Employee Concerns Manager between the hours of 8:00 a.m. and 4:00 p.m., EST, Monday through Friday at (865) 576-4988.

# **Hotline:**

**(865) 241-ECMS  
(865-241-3267)**

**-or-**

**1-800-ORO-ECMS  
(1-800-676-3267)**